How to fill out Russia Visa application form online:

For Concierge RUSSIA VISA APPLICATION SERVICE* go to the pages #2-4

For free DO-IT-YOURSELF filling online Russia Visa app, go to page #5

*-35$ per application fee will apply

Travel VISA pro
DEMYSTIFYING THE TRAVEL VISA & PASSPORT

TRAVEL VISA PRO ORDER FORM
Call us for assistance – 866-378-1722 www.TravelVisaPro.com
Fax – 866-511-7599 info@TravelVisaPro.com

RUSSIA VISA APPLICATION CONCIERGE SERVICE *

Travel Visa Pro will review your documents and prepare application for you to sign within three hours from receipt of your forms. Requests received outside business hours (5AM PST – 5PM PST Monday-Friday) will be completed the following business morning.

DO NOT MAIL YOUR HANDWRITTEN APPLICATION:
Wait until you receive your completed Russia Visa application (see sample).
Please print it, **SIGN IT** and then
mail to Travel Visa Pro with the rest of the documents.

To engage in this service, please:

Step: #1 – Complete the following 3 (THREE) pages to sign up
Step: #2 – Make a copy of your passport vital pages (signature and photo page)
Step: #3 – Email to **russia@travelvisapro.com** or fax to **1-866-511-7599** the following documents:

a) Copy of this payment (see below)
b) Copy of your passport
c) Copy of handwritten application (2pages)
d) Copy of Russian visa support/invitation if you have your own.

** - If you do not wish to sign up for $35 concierge service, please do application yourself on* **Russian Government website - https://visa.kdmid.ru/PetitionChoice.aspx** *and mail us signed application with APPLICATION ID, SECURITY QESTION, and SECURITY ANSWER along with the rest of the paperwork. For detailed instructions see: "How to fill out Russia Application Step-by-Step Guide" click here - http://www.travelvisapro.com/howtoru*

PLEASE RETURN THE COMPLETED FORM FOR ME TO SIGN VIA:

☐ **EMAIL:** _____

☐ **FAX:** _____

PAYMENT METHOD FOR APPLICABLE FEES:

$35.00 per application *_____ **(# of applications) = _____(grand total)**

_____ **Please add $25 for FedEx Priority Overnight shipping label from me to Travel Visa Pro. Will be emailed to you.**

I hereby authorize Travel & Visa Pro to charge the cost of its professional visa and passport services to the following card. I agree to pay this amount to my credit card company and agree to terms and conditions. I understand that requirements, fees, and processing times are subje to change without prior notice and all fees are non-refundable.

Name on Card:_____ **Signature:**_____

Credit Card #:_____ **Expiration Date:** _____ / _____ **Security Code:** _____
mm yyyy

Billing Address: _____

☐ **Please bill the remainder of the charges to my card on file.**

In San Francisco:
2021 Fillmore St
San Francisco, CA 94115
Local: (415) 229-3210
info@travelvisapro.com

In Washington DC:
1802 Vernon St NW
Washington, DC 20009
Local: (202) 684 7150
dc@travelvisapro.com

In New York:
167 Madison Ave., Ste 201
New York, NY 10016
Local: (212) 380 7866
ny@travelvisapro.com

In Houston, TX:
3401 Louisiana St, Ste 130
Houston, TX 77002
Local: (713) 936 0773
houston@travelvisapro.com

In Los Angeles:
373 S Doheny Dr, Ste B
Beverly Hills, CA 90211
Local: (310) 878 2590
la@travelvisapro.com

In Seattle:
600 First Ave, Ste 425
Seattle, WA 98104
Local: (206) 855-5185
seattle@travelvisapro.com

VISA APPLICATION

IMPORTANT! Please type or print using ballpoint

I declare that data supplied by me is correct and complete. I am aware that any false statements will lead to my application being rejected or to the annulment of a visa already granted and may also render me liable to prosecution under Russian law. I undertake to leave the territory of the Russian Federation upon the expiry of the visa, if granted. I understand that possession of a visa does not entitle its bearer to enter Russia. I will not seek compensation if I am refused to enter Russia.

**** - not to be filled by holders of diplomatic and official passports**

1. Nationality (If you formerly had USSR or Russian citizenship, please indicate when and why you lost it)

6. Purpose of visit

7. Category and type of visa

2. Last name (as in passport)

8. Number of entries
Single entry ☐ Double entry ☐ Multiple entry ☐

3. First and middle names (as in passport)

9. Date of entry in Russia (dd/mm/yy)

10. Date of departure from Russia (dd/mm/yy)

4. Date of birth (dd/mm/yy)

5. Sex M ☐ F ☐

11. Passport No

Date of issue (dd/mm/yy)

Issued by

Valid until (dd/mm/yy)

12. Type of passport diplomatic ☐ official ☐ tourist ☐
other ☐ please specify

13. Russian institution or organization to be visited? (for tourists – name and reference number of the host tourist company, for businessmen – name of the host organization and town, for private persons – last name, first name, middle names and home address of the host)

14. Itinerary (places of visit)

****15. Do you have a medical insurance valid in Russia?**
yes ☐ Please specify? no ☐

16. Who will pay for your trip to and stay in Russia?

17. Marital status married ☐ single (never married) ☐ divorced ☐ separated ☐ widowed ☐

18. Spouse's full name (if divorced or separated, please indicate maiden name if applicable)

19. Spouse's date of birth (dd/mm/yy)

20. Spouse's place of birth

****21. Your father's full name**

****22. Your mother's full name**

23. Have you ever been issued a Russian visa? (When and where?)

****24. Has your passport ever been lost or stolen?** yes ☐ no ☐

****25. List all countries you have visited in the last ten years and indicate the year of visit**

****26. List all countries which have ever issued you a passport**

****27. List your last two places of work, excluding the current one**

1. Name
Address
Your position
Phone number
Your chief's surname
Dates of joining – dismissal (mm/yy) (mm/yy)

2. Name
Address
Your position
Phone number
Your chief's surname
Dates of joining – dismissal (mm/yy) (mm/yy)

** - not to be filled by holders of diplomatic and official passports

**28. List all educational institutions you ever attended, except high schools

1. Name | Address and phone number

Course of study | Dates of admission and graduation (mm/yy) (mm/yy)

2. Name | Address and phone number

Course of study | Dates of admission and graduation (mm/yy) (mm/yy)

**29. List all professional, civil and charity organizations which you are / were a member of or cooperate / cooperated with

**30. Do you have any specialized skills, training or experience related to fire-arms and explosives or to nuclear matters, biological or chemical substance? If yes, please specify

**31. Have you ever performed a military service? If yes, indicate the country, branch of service, rank, military occupation and dates of service

**32. Have you ever been involved in an armed conflicts, either as a member of the military service or a victim? If yes, please specify

33. IMPORTANT! EACH APPLICANT MUST READ AND GIVE ANSWERS TO THE FOLLOWING QUESTIONS

A visa may be refused to persons who are within specific categories defined by the law as inadmissible to Russia.

Have you ever been arrested or convicted for any offence?
yes ☐ When? (dd/mm/yy) Where? no ☐

Have you ever been afflicted with a communicable disease of public health significance or a dangerous physical or mental disorder? Have you ever been a drug abuser or a addict? yes ☐ no ☐

Have you ever been refused a Russian visa?
yes ☐ When? (dd/mm/yy) Where? no ☐

Has your Russian visa ever been canceled?
yes ☐ When? (dd/mm/yy) Where? no ☐

Have you ever tried to obtain or assisted others to obtain a Russian visa or enter Russia by providing misleading or false information? yes ☐ no ☐

Have you ever overstayed your Russian visa or stayed unlawfully in Russia? yes ☐ no ☐

Have you ever been deported from Russia?
yes ☐ When? (dd/mm/yy) Where? no ☐

Your answer yes in item 33 does not automatically signify ineligibility for a visa. In this case you may be required to personally appear before a consular officer.

34. Name, address and phone number of a person or hotel in Russia that you plan to stay with

35. Has this application been completed personally by you? If no, indicate the person completing this application in item 36 yes ☐ no ☐

36. Application completed: Surname, first name

Relationship to applicant | Applicant's address

Place for photograph

I agree to my personal data on this application form being processed and communicated to the appropriate Russian authorities for the issue of a visa.

Date (dd/mm/yy), **applicant's signature**

37. Other names ever used (maiden name, pen-name, holy orders, et..)

38. Your permanent address, phone and fax number, E-mail

39. Place of birth (If born in Russia, please indicate when and what country you emigrated to)

40. Place of work or study, present position (name, address, phone and fax numbers, E-mail)

41. Are any of your relatives staying in Russia now?
(full name, relation degree, date of birth, permanent address)

TRAVEL VISA PRO
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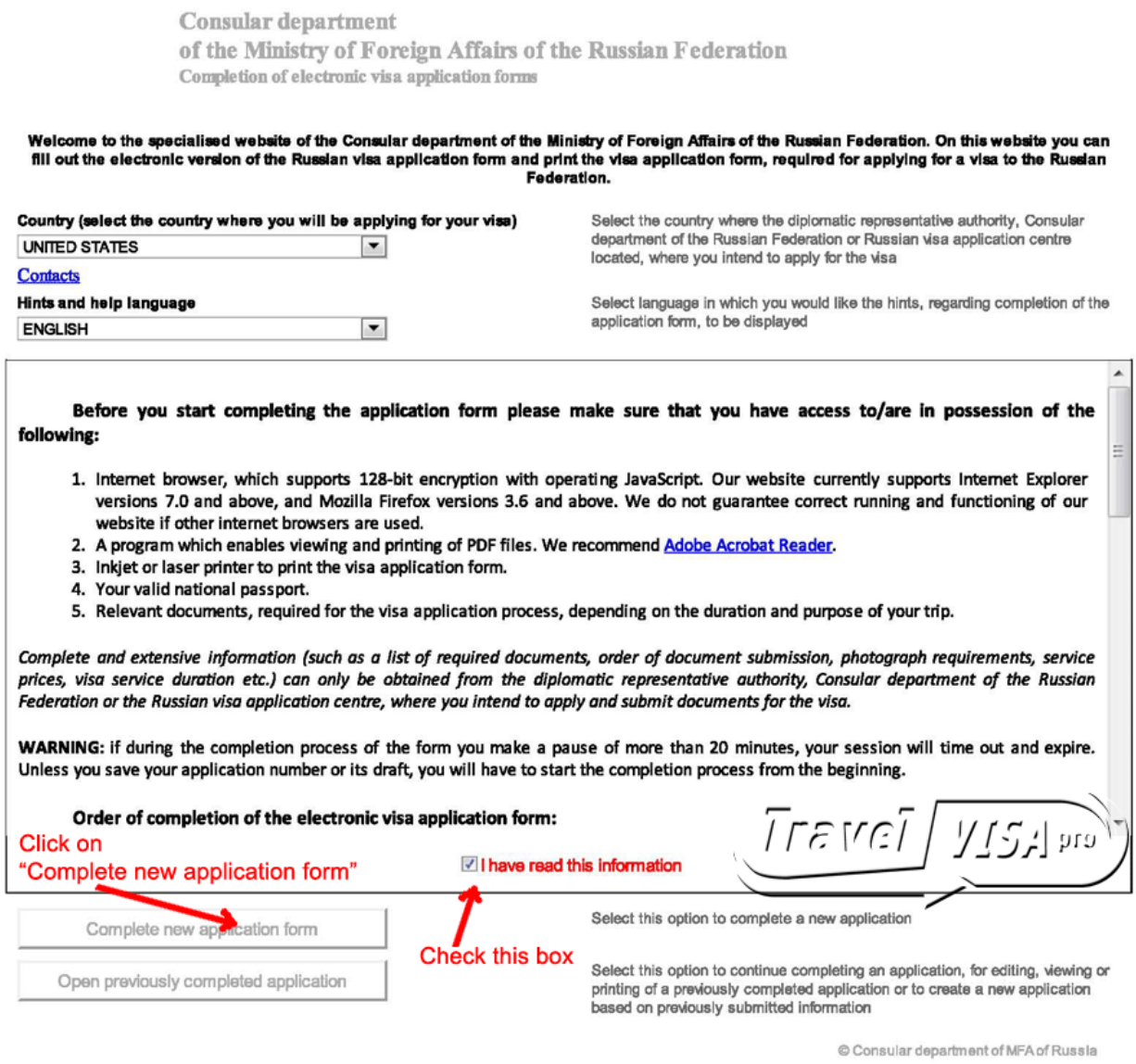
Fax: (866) 511-7599
www.TravelVisaPro.com

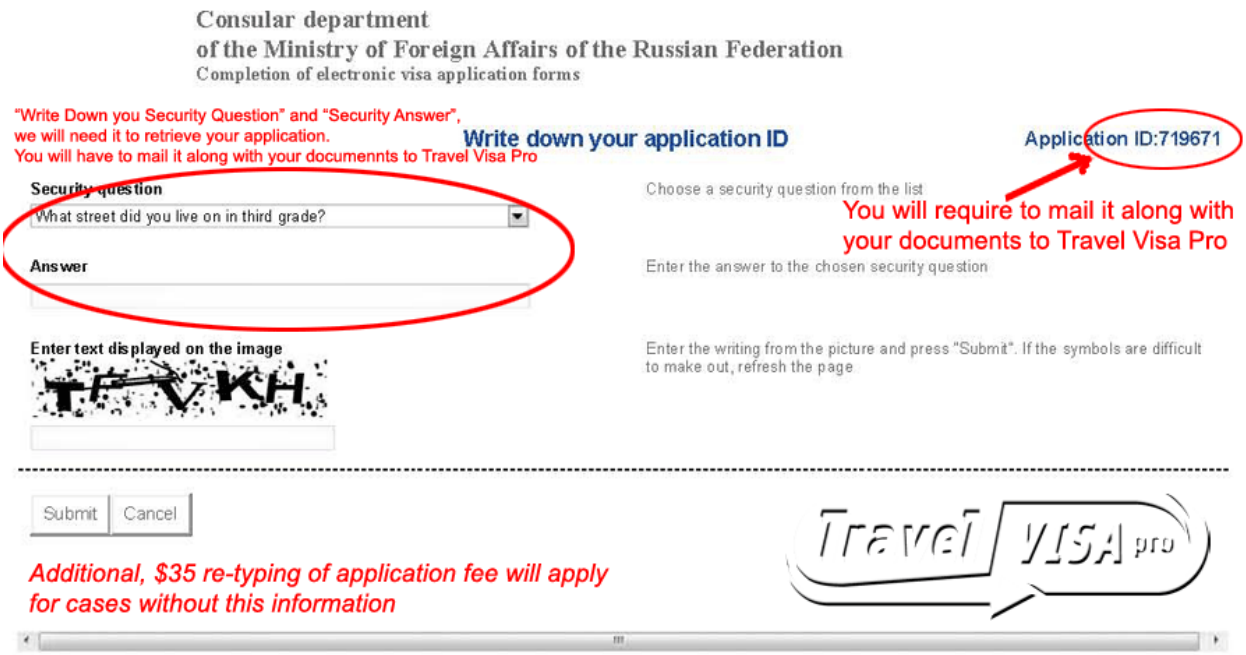
How to fill out RUSSIAN VISA APPLICATION form - step-by-step guide

1. Click on the following link: https://visa.kdmid.ru

2. Select "COMPLETE NEW APPLICATION FORM" to get started:



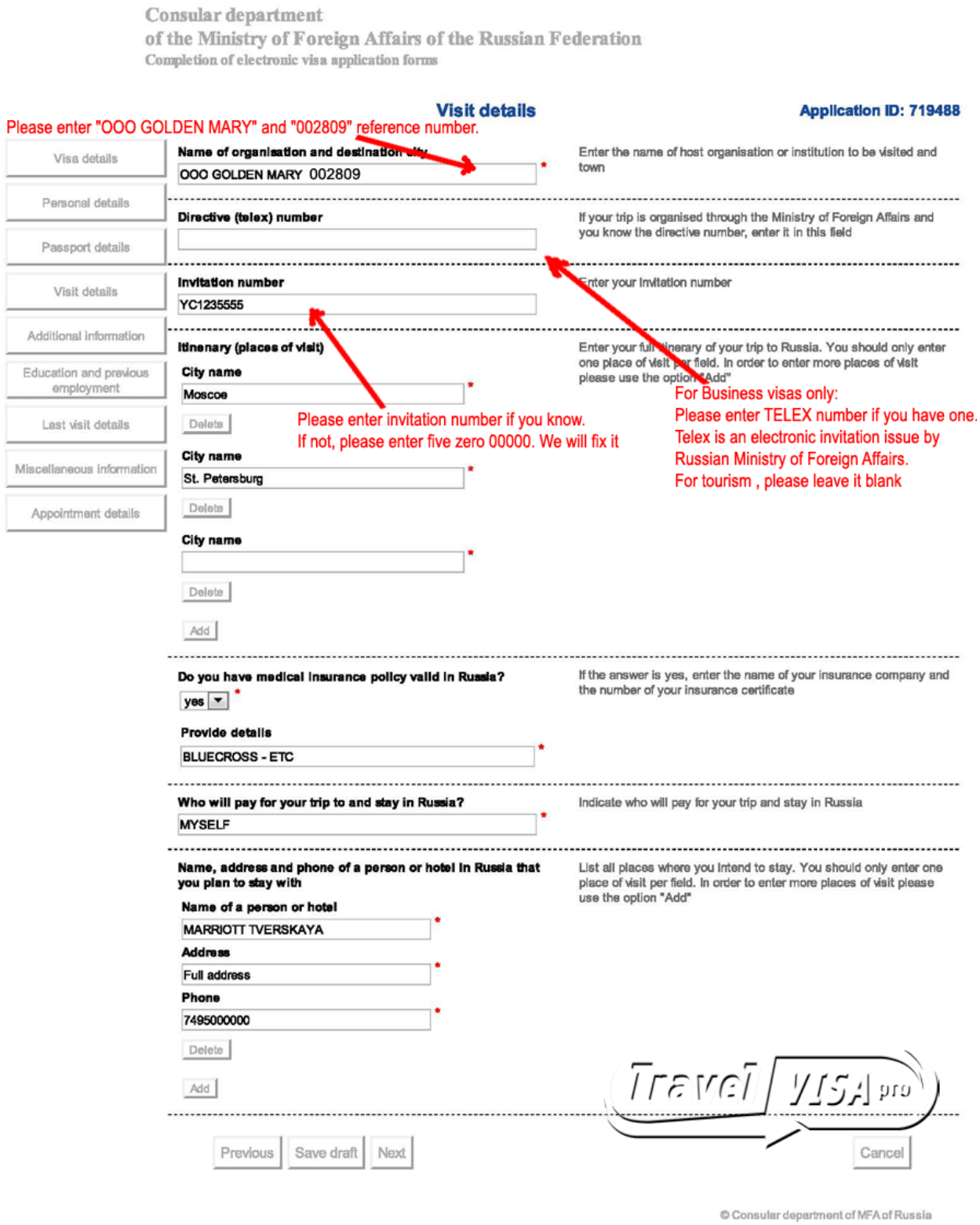
3. !!!MOST IMPORTANT STEP!!! You MUST WRITE down <u>Your APPLICATION ID,YOUR SECURITY QUESTION, and YOUR SECURITY ANSWER</u>. Please include this information in your package. Additional, $35 re-typing of application fee will apply for cases without this information:



4. Continue through the pages by answering visa application questions. If you do not know the answer for the particular question, please put "none", "n/a" or "don't know". Estimated time burden is about 30-40 minutes. Some tips:

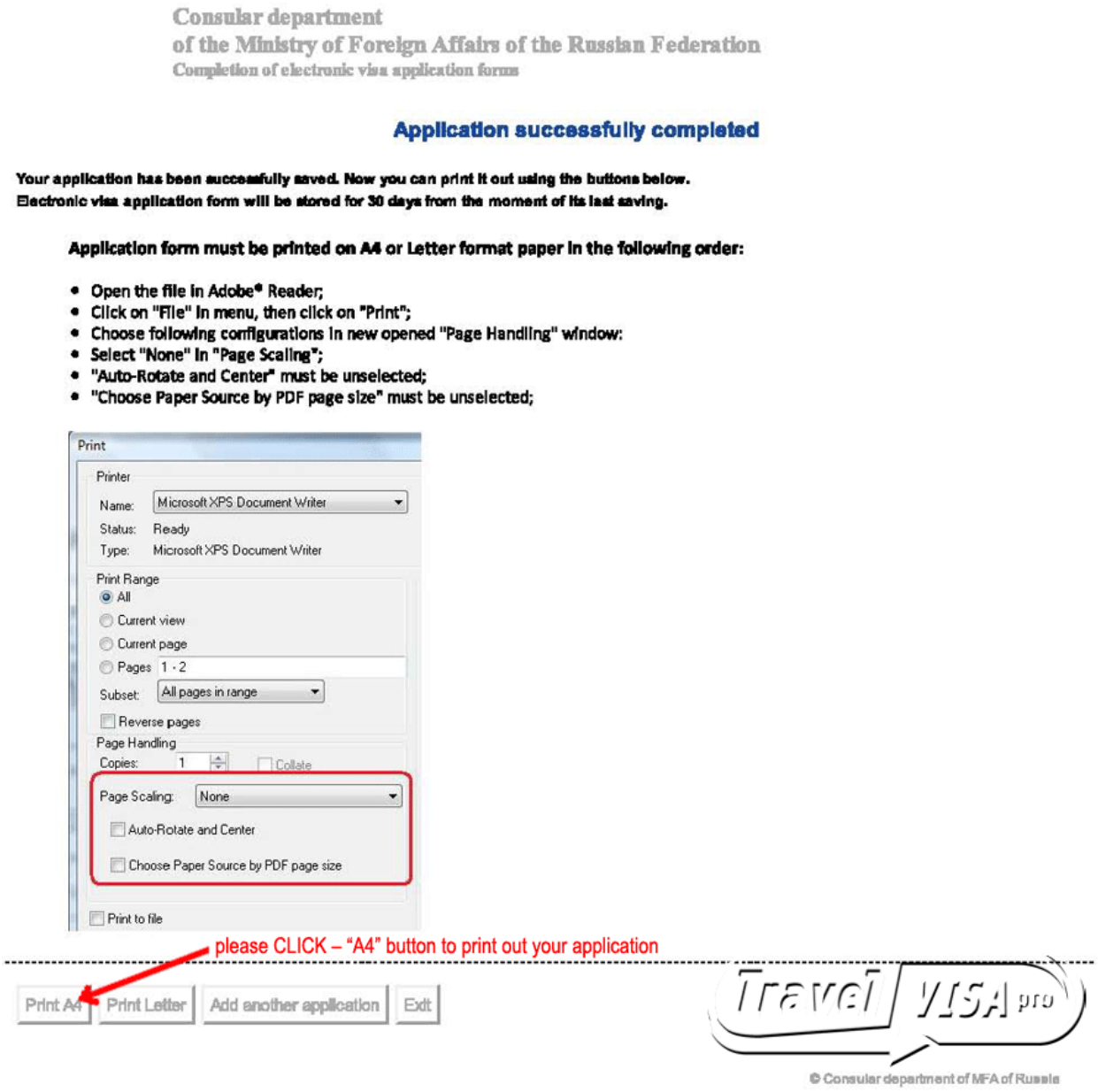
- If you have finished college or university, please enter it. For example, if you are an engineer, you do not key education, it is suspicious. How you can be engineer without any education. Same for employment, if you are director, you should have worked at other place before. So, please make you application as accurate as possible.
- If you have worked in the past, please enter at least one previous employer.
- please make your application as accurate as possible.

5. Please see picture below regarding questions about Inviting organization, Telex, invitation and voucher/reference numbers.



6. Please complete this page as shown below.

7. After application is completed, please CLICK – "A4" button to print out your application.



TRAVEL VISA PRO
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Fax: (866) 511-7599
www.TravelVisaPro.com

8. Please write down your Application Number for your records and tracking purpose.

VISA APPLICATION

20002-719488 11/27/2012 12:54:25 AM Completed: visa.kdmid.ru
Destination: Visa Application Center ILS (San Francisco);

Please WRITE DOWN the application Id for your records and tracking

I declare that all data given in this form is complete and true. I am aware that any false statements will lead to my application being rejected or to the annulment of a visa already granted and may also render me liable to prosecution under Russian law. I undertake to leave the territory of Russia upon the expiry of the visa if granted. I understand that possession of a visa does not entitle its bearer to enter Russia automatically. I will not seek compensation if I am refused to enter Russia.

** - **not to be filled by holders of diplomatic and official passports**

1. Nationality (If you formerly had USSR or Russian citizenship, please indicate when and why you lost it) UNITED STATES	6. Purpose of visit BUSINESS 7. Category and type of visa COMMON BUSINESS
2. Last name (as in passport) TEST	8. Number of entries Single entry ☐ Double entry ☐ Multiple entry ☒
3. First and middle names (as in passport) TEST	9. Date of entry in Russia 01/01/2013 (dd/mm/yy)
4. Date of birth (dd/mm/yy) 01/02/1953 — 5. Sex M ☒ F ☐	10. Date of departure from Russia 01/01/2014 (dd/mm/yy)

9. To avoid delays, please print application on one page on both sides. Do not FORGET to DATE AND SIGN your application at the bottom of the 2nd page.

35. Has this application been completed personally by you? If no, indicate the person completing this application in item 36 yes ☒ no ☐

36. Application completed: Surname, first name
Relationship to applicant
Applicant's address

Place for photograph

I agree to my personal data on this application form being processed and communicated to the appropriate Russian authorities for the issue of a visa.

Date (dd/mm/yy), **applicant's signature**

SIGN and DATE HERE

37. Other names ever used (maiden name, pen-name, holy orders, et..)
TEST

38. Your permanent address, phone and fax number, E-mail
2021 FILLMORE STREET, SAN FRANCISCO CA 94115, 4152293210, 8665117599, info@travelvisapro.com

39. Place of birth (If born in Russia, please indicate when and what country you emigrated to)
USA

40. Place of work or study, present position (name, address, phone and fax numbers, E-mail)
TRAVEL VISA PRO, VISA AGENT, 2021 FILLMORE STREET, 4152293210, 8665117599, info@travelvisapro.com

41. Are any of your relatives staying in Russia now?
(full name, relation degree, date of birth, permanent address)

10. To enter another application, please click "ADD ANOTHER APPLICATION" button on your browser and then follow the prompts.

11. If you have any questions, please do not hesitate to call us at 866-378-1722 or via email at russia@travelvisapro.com